

COMMISSION MEETING MINUTES
December 17, 2013

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on December 17, 2013 at 10:00 am. Members present were Commissioner John Petroff, Jr. - Chair, Commissioner Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Chief Deputy Audit/Finance, Curtis Koch, Chief Deputy Civil County Attorney Bill McGuire, and Deputy Clerk/Auditor Janet Hanson.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Meeting
rescheduled
from Dec 24 to
Dec 23.

Commissioner Petroff announced next week's Commission Meeting has been rescheduled from December 24, 2013 to Monday, December 23, 2013 at 10:00 am. There will be no Commission Meeting held on December 31, 2013.

Resolution &
Interlocal
Cooperation
Agreement
#2003-227E
with Utah
Counties
Indemnity Pool
(UCIP)

Mel Miles, Davis County Personnel Director, presented the following:

Resolution #2003-227E authorizing the execution of a sixth amended interlocal cooperation agreement with Utah Counties Indemnity Pool (UCIP). Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Amended (sixth) interlocal agreement #2003-227E with Utah Counties Indemnity Pool amending its language, board structure, member withdrawal and termination modifications effective January 1, 2014 until further amended. Commissioner Millburn (UCIP Board member) commented the changes address the ramifications of termination by members and the impact on current members. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-602 with
Utah Health
Information
Network –
Fund 15
insurance
billing

Lewis Garrett, Davis County Board of Health Director, presented the following:

Agreement #2013-602 with the Utah Health Information Network (Uhin) for Fund 15 (Health Administration & Family Health [Nursing]) to use telecommunication network linking health care community participants (insurance) for the purpose of electronic billing. There is no cost involved. The period of the contract is until terminated. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-603 with
Utah Health
Information
Network –
Fund 11
insurance
billing

Agreement #2013-603 with the Utah Health Information Network (Uhin) for Fund 11 (Senior Services) to use a telecommunication network linking health care community participants (insurance) for the purpose of electronic billing. There is no cost involved. The period of the contract is until terminated. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant award
#2013-604 with
Utah Division
of Emergency
Management
for FY2013
State
Homeland
Security
Program
(SHSP)

Chief Deputy Kevin Fielding and Officer Ellis Bruch, Davis County Sheriff's Office, presented the following:

FY2013 State Homeland Security Program (SHSP) grant award #2013-604 from the Utah Division of Emergency Management. Officer Bruch explained Davis County is the procurement agency and will be managing the distribution of funds to various agencies. The amount of the award is yet to be determined. It is for the time period of September 1, 2013 through July 31, 2015. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-604 Legacy Mill & Cabinet for counter at jail	Agreement #2013-605 with Legacy Mill & Cabinet for new solid surface counter tops for the jail pharmacy & medical preparation area in the amount of \$8,694. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Grant application #2013-606 to Emergency Management Institute for FEMA training	Grant application #2013-606 to the Emergency Management Institute for FEMA training for up to forty Emergency Operations Center (EOC) staff. Officer Ellis explained there are also eight cities within Davis County collaborating in the application. The training would be specific to Davis County, i.e. earthquakes, refinery issues, etc. The cost would be for each participant’s meal ticket (\$90 each). Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Agreement #2013-607 Certified Sales new flooring at Autumn Glow Senior Center	Luke Love, Davis County Facilities Assistant Director, presented agreement #2013-607 with Certified Sales to remove the old flooring and furnish and install 3600 square feet of new flooring (carpet and vinyl wood flooring) at the Autumn Glow Senior Center. Certified Sales is a State vendor. The cost is \$21,298. The work will be completed in 4 weeks. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Agreement #2013-608 with Thomas Arts to film in Memorial Courthouse	Marshall Scott, Davis County Facilities Director, presented agreement #2013-608 with Thomas Arts to be ratified. Thomas Arts rented space and filmed in conjunction with the Bountiful Davis Arts Center at the Memorial Courthouse, Monday, December 16 th . It is a receivable amount of \$150. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Agreement #2013-609 Repticon for 3 reptile expositions at LEC	Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2013-609 with Repticon for 3 reptile expositions in 2014 in the amount of \$4,575. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Improvement agreement and grant of lien #2013-610 Lot 1 of Yamashita Subdivision in Hooper	Tony Thompson, Davis County Planning Department, presented an improvement agreement and grant of lien #2013-610 for postponement of sidewalk, curb and gutter improvements on Lot 1 of Yamashita Subdivision in Hooper (2425 N 5000 W – SE ¼) . Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Amendment #2013-429A North Salt Lake Redvelopment Agency to correct base year from 2013 to 2012	Marlin Eldred, Davis County Community & Economic Development Office presented the following: Amendment #2013-429A with North Salt Lake Redevelopment Agency to correct the base year from 2013 to 2012 (oversight when preparing the document). Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Amendment #2013-443A Redevelopment Agency of Centerville City to correct base year from 2013 to 2012	Amendment #2013-443A with the Redevelopment Agency of Centerville City to correct the base year from 2013 to 2012 (oversight when preparing the document). Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.
Agreement #2013-611 Westlaw –	Bill McGuire, Davis County Chief Deputy Civil Attorney, presented agreement #2013-611 with

online legal
research

Westlaw to subscribe to the online legal research service. It is a payable amount of \$1,555.84/month for 36 months. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Proclamation
#2013-612
January 7, 2014
as “Weber
State
University
Day”

Commissioner Petroff presented Proclamation #2013-612 declaring January 7, 2014 as “Weber State University Day” in Davis County. Weber State will officially be 125 years old. Commissioner Petroff said when his family first moved to Utah it was call Weber State College. Before that it was called Weber Stake Academy. They are called the “Wildcats” because someone watched them play and said they played like a bunch of scrappy wildcats. So they took Wildcats as their mascot. In the 1940’s they offered aeronautics training that helped with World War II. Weber State officially became a college in 1974, offering classes at Hill Air Force Base. They were recognized as a University in 1991.

Commissioner Petroff read from the Proclamation: “In 2001, the Utah Legislature approved funding for the design and construction of the Weber State University Davis. Weber State University broke ground on the new campus in 2002, and it opened in 2003. Meeting the demands of an increasing student body, Weber State University and Davis County celebrated the opening of a second building, D-3, in the fall of 2013.” Commission Petroff noted it is planned to have 10 buildings on the WSU Davis Campus and will serve over 15,000 students in Davis County. It is a University that provides a great education for all types of people. Whether they are typical students coming out of high school or alternative students or whoever it might be. He continued reading: “Now, therefore be it resolved that the Davis County Commission, Weber State University President Charles Wight and Board of Trustees Chair Alan Hall proudly declare January 7, 2014 as: “Weber State University Day” in Davis County and encourage all residents and Wildcats everywhere to join in this celebration and wear purple on that day. We express our sincere appreciation for the tens of thousands of university leaders, faculty, staff and students who have contributed to the many successes of Weber State. We look forward to its continued accomplishments for many years to come. Go Wildcats!”

Commissioner Downs, as a Wildcat Alumni, made a motion to approve. Commissioner Millburn, also a Wildcat Alumni, seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff described Weber State University Davis as a great amenity. It is very valuable to the airmen at Hill Air Force Base (HAFB). Having had interaction with the military he felt today’s young men and women serving in the Air Force are very sharp. Most of them are engaged in getting their undergraduate & advanced degrees. It is a benefit to them having the WSU Davis campus right outside HAFB’s gate. Having the WSU Davis campus in proximity to HAFB adds to our ability to prove, to the powers that be, that we support our military and have gone so far as to put a university right there.

Appointment of
Sue Stevenson
to Davis
Community
Housing
Authority
Board of
Commissoenrs

Commissioner Petroff presented a request from the Davis Community Housing Authority recommending the appointment of Sue Stevenson to their Davis Community Housing Authority Board of Commissioners to fill the vacated position left by James Dixon. The term of office will run from January 1, 2014 until September 30, 2017. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Resolution
#2013-613
approving
reappointments
of P Bret
Millburn and
Dennis
Yarrington to
the South Davis
Recreation
District

Commissioner Petroff presented resolution #2013-613 approving the reappointments of Commissioner P. Bret Millburn and Dennis Yarrington to the South Davis Recreation District Administrative Control Board. They were previously approved for reappointment in the meeting of December 10, 2013, but not by resolution, which is a requirement by the South Davis Recreation District. Their term will be for 4 years beginning January 1, 2014 and ending December 31, 2017. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of

Administrative
Control Board

the Davis County Clerk/Auditor.

2014
Commission
Meeting
schedule

Commissioner Petroff indicated the 2014 Commission Meeting schedule will be held at the same place, same day and same time; Room 303 in the Davis County Administration Building, 61 South Main Street, Farmington, Utah on Tuesday of each week at 10:00 am. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Rotation of
Chair and Vice-
Chair for 2014

In keeping with resolution #2007-382 the rotation of the Chair and Vice Chair of the Davis County Commission occurs. Commissioner Petroff proposed, for the year 2014, Commissioner Downs become Commission Chair and Commissioner Millburn become the Vice-Chair. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax
Register
approved

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflected: 8 property tax valuation appeals for approval, 2 for denial and 11 corrections/adjustments. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Downs made a motion to reconvene Commissioner Meeting. Commissioner Millburn seconded the motion. All voted aye.

Minutes
approved

Commissioner Millburn made a motion to approve the Commission Meeting minutes of December 10, 2013 and Special Commission Meeting minutes for the 2014 Budget Hearing, also December 10, 2013. Commissioner Downs seconded the motion. All voted. Aye.

Check registers
approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Downs. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

No Commissioner Comments

No Public Comments

Meeting adjourned

Clerk/Auditor

Chair